

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE MAY MEETING**

The regular monthly meeting of the Board of Fire Commissioners of the Orchard Park Fire District was held on May 12, 2026 at 7:00 PM in the meeting room of the District Offices, 4222 S. Taylor Road. The meeting was called to order by Chairman Wierzbowski and began with the pledge to the flag.

Roll Call:

Chairman:	Frank Wierzbowski	Treasurer:	Nick Enser
Commissioner:	William Hanrahan	Attorney:	Michael Chelus
Commissioner:	Robert Benning	Secretary:	Roberta Buczkowski
Commissioner:	Edmund Jensen Jr.	Administrator:	Monica Theilmann
Commissioner:	Mark Szczepanik		

Fire Company Officers Present:

Orchard Park Assist Chief:	John McAvoy
Windom Chief:	Jacob Leckle
Hillcrest Assist Chief:	Dave Stromecki

Others Present:

Dennis Bosley, Orchard Park	Greg Bienias, EMS
Eric Knavel, EMS	Jeff Shivener, Orchard Park

Approval of Minutes of the Meeting:

Motion made by Commissioner Szczepanik, seconded by Commissioner Hanrahan that the minutes of the April meeting be approved. All in favor; motion carried.

Comments from the floor (Public):

None

Communications and Action on Same:

1. Orchard Park Fire Company re: use of Central June 27, 2026. Motion made by Commissioner Benning, seconded by Commissioner Szczepanik regarding same. All in favor; motion carried.
2. Orchard Park Fire Company re: use of Central November 14, 2026. Motion made by Commissioner Benning, seconded by Commissioner Szczepanik regarding same. All in favor; motion carried.
3. Windom Fire Company re: use of Windom hall July 11, 2026. Motion made by Commissioner Szczepanik, seconded by Commissioner Hanrahan regarding same. All in favor; motion carried.
4. Letter from Windom Fire Company re: Jr. Ff to full FF. See new memberships and removals
5. Letter from Windom Fire Company re: new FF. See new memberships and removals
6. Letter from Orchard Park Fire Company re: new FF. See new memberships and removals.
7. Letter from Orchard Park Fire Company re: new FF. See new memberships and removals.
8. Letter from Orchard Park Fire Company re: new Jr. FF. See new memberships and removals.

Treasurer's Report:

1. Reminder that all companies need the 990 form to Nick by May 15, 2026.
2. Motion made by Commissioner Hanrahan, seconded by Commissioner Jensen to use CMC Company for Bad Debt Service for the District. All in favor; motion carried.

3. With regards to the travel policy, all bills submitted must be itemized.

District Chief Jay Knavel (by Commissioner Wierzbowski)

1. Calls for March were 370 FOR \$1,020,000, ytd 1,548 calls and \$1,375,200 in damages
2. Need to be timely with physicals and not wait till the last minute
3. District is working on a cancer screening process. More info to come.
4. Next Sunday Communion breakfast and inspections.
5. Drills upcoming:
The rest of May Mondays are in house.
Advanced Auto Extrication May 16th
June Drills:
June 1 Windom meeting: OP and Hillcrest own drill
June 8 Hillcrest drafting/pond
June 15 OP Auto Extrication – Wilberts
June 22 Windom Foam
June 29 own company – District Fire Police – OP Live fire

EMS

1. 89% of the calls for March were EMS calls
2. Ambulance training coming soon,

Orchard Park Assist. Chief, John McAvoy:

No report

Windom Chief, Jacob Leckle:

No report

Hillcrest Assist. Chief, Dave Stromecki:

No report

NEW MEMBERSHIPS AND REMOVALS:

*****Orchard Park*****

Motion made by Commissioner Szczepanik, seconded by Commissioner Benning to accept Caleb Sisley to the District Rolls as a Jr. FF. All in favor; motion carried

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to accept Jeff Shivener to the District Rolls. All in favor; motion carried

Motion made by Commissioner Benning, seconded by Commissioner Jensen to accept John Vicario Jr. to the District Rolls. All in favor; motion carried

*****Hillcrest*****

None

*****Windom*****

Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to accept Matthew Vetter to the District Rolls. All in favor; motion carried

Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to accept James Rogers IV to the District Rolls from a Jr. FF to an active FF. All in favor; motion carried

COMMISSIONER'S REPORTS

Commissioner Hanrahan:

1. Met with representative from New York State Insurance Fund re: Liability Insurance. There will be multiple changes coming soon.
2. Still waiting on the rotary Lift.
3. There is a meeting with Wendle and the Board regarding Windom renovations
4. There will be a new policy regarding Ems and CO meters.
5. There is ongoing discussion regarding the FOBS for life members. Will let each company know the decision by the Board.
6. No one but the Chiefs are to contact Administrator Theilmann. If there is a problem go to your chief who will then contact Monica.

Commissioner Benning:

1. Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to accept the bid of \$23,728.00 from M.J. Mechanical for the HVAC. All in favor; motion carried.

Commissioner Jensen:

1. The Communion Breakfast will be Sunday May 17, 2026 at Central starting at 9am.

Commissioner Szczepanik:

No report

Commissioner Wierzbowski:

No report

Attorney Chelus:

No report

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

PRESENTATION OF BILLS AND ACTION ON THE SAME:

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan that the bills be paid as presented for a total of \$225,504.21 All in favor; motion carried.

Motions Made:

Motion made by Commissioner Benning, seconded by Commissioner Szczepanik to accept the bid of \$23,728.00 from M.J. Mechanical for the HVAC. All in favor; motion carried.

Motion made by Commissioner Hanrahan, seconded by Commissioner Jensen to use CMC Company for Bad Debt Service for the District. All in favor; motion carried.

MEETING ADJOURNED:

There being no further business to come before this Board, motion made by Commissioner Benning seconded by Commissioner Hanrahan that the meeting be adjourned. All in favor; motion carried.

Meeting adjourned 7:15PM

Respectfully submitted, Roberta Buczkowski, Secretary